

Collaborative Technology Committee

Meeting Minutes

Date: *October 13, 2009*

Time: *1:30-3:30pm*

Location: *Board of Ed, Cafeteria 3*

Attendees: *Margie Johnson, Alan Coverstone, Lendozia Edwards, Mike Law, Mildred Nelson, Tischann Nye, Denise Pridemore, John Rushing, LaWanna Shelton*

Documentation Specialist: Maya Young

Next Meeting: **Tuesday, October 27, 2009 1:30-3:30pm @ BOE**

I. Action Plan

- <http://techmeetings.wikispaces.com>
- Look for DSOP on IT Purchasing
- Change the Software Approval List title
- Margie will bring SIP information to the next meeting.
- Be thinking about future technology resources that we may want to investigate.

II. Discussion

- Review of last week's meeting
- Demo of MNPS Tube – Instructional Technology
- Videos were shown that were examples of pedagogical best practice; sustainability; implementation; informational; video conferencing and webinars
- MNPSTube will be re-launched at Martin with its new name MTube October 28th
- MTube will be getting a login feature to allow for video uploads and rankings
- Will be able to assess at home with the login feature
- The Inventory video currently is the most looked at video right now; shows how to fill out form
- Made lists of technology that's being used in the schools

- Literacy: Safari Montage, ThinkLink, Skate Kids
- Numeracy: Study Island, TI Calculators, Wikispace
- Curriculum Guides/Mapping: PortaPortal, PDFs
- Standards: PortaPortal, TDOE, MTube
- Differentiated Instruction: PortaPortal, ThinkLink
- Quality Instruction: MTube, PD360
- Communication: Blogs
- School Culture: PD360, School News
- Leadership Development: MTube
- Course Data: ThinkLink, Study Island, Data Warehouse, DIBELS, Clickers

Parking Lot Issues

- Margie sent out software approval list to principals
- Now, will send through Cluster Technology Managers (CTM)
- Margie will send software requests to them
- Formulate software categories
- Have to ask what system requirements you need
- Have someone in IT look at SIPs; CTMs should be included
- Leftover equipment in warehouse will be distributed equitably from a needs based list
- Have to ask what operating system and hardware platforms are needed for the requested software
- Prioritize software: pull list of what programs are on computers at the schools
- Pull which schools are using which programs
- If possible, list of program title, location, when installed, and when last used